



DATE	Tuesday 28 November 2017	CHAIR PERSON	(Will Turner abs) Susan Mallett
TIME	7:00 PM (opened)	MINUTE SECRETARY	Susan Mallett

ATTENDEES	Board: <i>Bill Boylan, Marianne Thoroughgood, Ruth Twell, Pippa Gale, Susan Mallett,</i> Co-opted: <i>Will Turner, Helen Leithead</i> Visitors:
APOLOGIES	Absent: <i>Cath Taylor (P&C President), Val Ogilvie, Bronwyn Hutchings, Will Turner, Helen Leithead, Amanda Ferguson, Sarah Harris, Katie Richards</i>

REF	ITEM	LED BY	DISCUSSION/PROGRESS REPORT	ACTION TIMELINE
1	Welcome	Will	<ul style="list-style-type: none"> ▪ Review of minutes for the previous meeting and reference to any follow-up. None required. ▪ At the next Board meeting tenure of all on the Board will be looked at and action taken as required. 	<ul style="list-style-type: none"> ▪ Board Tenure
2	Contributions and Charges	Bill	<ul style="list-style-type: none"> ▪ Thanks to all members who approved by email the Contributions and Charges for 2018. Only one member disagreed. 	<ul style="list-style-type: none"> ▪
3	School Data	Bill	<p>Bill led the Board in examining school data:</p> <ul style="list-style-type: none"> ▪ Schools Online* – Website showing comparative NAPLAN data over recent years for Years 3 and 5. Green indicates students working at above the state mean, orange – at mean and red indicates working below the state mean, and cause for concern. ▪ First Cut/EARS** - Showed the Board the options available with NAPLAN results showing Individual Student Profile, Student Distribution, Question Profile and Performance Profile ▪ NAPLAN Summary*** - Bill summarised each area for Y3 and Y5 to show achievement, strengths and weaknesses. ▪ BESM-Virtues Assessment sample**** - The Board was shown a sample of the documentation taken from the Virtues Student Self-Assessments done each semester which showed a comparison of the virtues self-assessments done by the students compared to the teacher assessments of the virtues for each student. Boxes coloured in yellow indicated a higher assessment by the student compared to the teacher assessment of the student and an orange box indicated a lower assessment given by the student compared to the teacher. White boxes indicated agreement by student and teacher. ▪ Work is being done in the classroom to increase the self-awareness of students in relation to their effort (personal best) on tasks by the use of a thermometer on the page. Students are asked to rate their own effort and at a later stage teachers will indicate their assessment of the student effort taken. The aim is to have students and teachers 	<ul style="list-style-type: none"> ▪

			<p>having a common understanding of an individual's effort.</p> <ul style="list-style-type: none"> ▪ <i>Cars and Stars Samples 1 and 2***** - Cars and Stars is promoted by the company as being the answer to improving NAPLAN data in schools. The Board examined early years and middle years samples to see how students could be trained to answer NAPLAN reading questions to improve their scores but never be asked to generate or justify an answer. The question posed was, "Do students increase their ability to appreciate the author intent or examine in depth the intricacies of a passage by answering multiple choice questions and does this approach develop a life-long love of reading in the students?"</i> 	
4	Wrap Up of 2017		<ul style="list-style-type: none"> ▪ <i>Financial Report***** - Board given brief overview of the document</i> ▪ <i>Highlights of 2017*****</i> ▪ <i>See document for more information in regards to 10th Anniversary, TalkforWriting, STEAM focus, Specialist Teachers, E&E Program, Visiting Schools, iPad Implementation, CAA Grant Parent Workshops, Environment Club, Ballroom Dancing etc.</i> ▪ <i>We have been granted an upgrade of our Science Room and a further \$25 000 for resources.</i> 	▪
5	Priorities for 2018	<i>Bill</i>	<p><i>Priorities included the following</i></p> <ul style="list-style-type: none"> ▪ <i>English – TalkforWriting, Speaking and Listening.</i> ▪ <i>Mathematics – RUCSAC problem solving (Read, Understand, Choose, Solve, Answer, Check), Lesson Structure</i> ▪ <i>BESM – Are you ready? Life Raft, Transitions(from lesson to lesson)</i> ▪ <i>STEAM – Process approach to investigations.</i> 	▪
6	General Business		<ul style="list-style-type: none"> ▪ <i>Disco set for Term 1 instead of Term 2 due to the refurbishment of the CAA</i> 	

Documents used at this meeting:

*Schools Online Website**
*NAPLAN Summary****
*Cars and Stars samples 1 and 2******
*Highlights of 2017******

*First Cut/EARS website***
*Virtues Assessment sample*****
*Financial Report******

<i>Meeting Closed</i>	<i>8:05pm</i>	Next Meeting	Tuesday 27 February (Week 5 of Term 1, 2018) 7:00PM	<i>Signed</i>		
					<i>Chairperson</i>	<i>Date</i>