



In Attendance	Lisa Turkovic, Russell Turkovic, Liz Barber, Michelle Schneeberger, Michael Clarke (Guest Speaker), Bill Boylan, Debbie Seconi, Ruth Twell, Janette Harrop, Pippa Gale, Sarah Harris, Marianne Thoroughgood, Claire McCulloch, Anna Armour
Apologies	Tracey Omodei, Amanda Ferguson, Corrina Agostini, Cara Klarson, Simone Rhodes, Cath Taylor, Claire Campbell, Danielle Poppas, Tasha Doulas, Bronwyn Hutchings, Abby Lee
Confirmation of Minutes of Previous Meeting	
Resolution:	The Minutes of meeting of Tapping Primary School P&C Association held Tuesday 09 May 2017 to be taken as read and confirmed as a true and accurate record Carried
GUEST SPEAKER	
	Safety House WA - Michael Clarke, Chief Executive Office
BUSINESS ARISING FROM PREVIOUS MINUTES	
	<u>Safety House Zones – Liz Barber</u> Discussion was held after the presentation by Michael Clarke from Safety House WA. During the presentation student ID safety cards were presented, these contain an emergency contact number for the student and can be kept in the bottom of their school bag. Bill will email Principals from Spring Hill and St Stephens to see if there is any interested in joining a committee to run the Safety House initiative in the Tapping area. It was decided to carry the decision over to the next meeting on whether to form a subcommittee and guidelines of the subcommittee. Action: Bill Boylan (email Principals) Action: Committee – read over Safety House information and consider options for moving forward
	<u>Walking Safely to School Day 19 May</u> Bill reported that although it was a wet day more people walked to school that day than ever before. We will continue it as an annual event with more student/class interaction in the lead up planned for future years.
	<u>WACSSO Conference Booked</u> The following delegates have been booked to attend the WACSSO conference: Cath Taylor, Sarah Harris and Pippa Gale
	<u>Fundraising Opportunities for 10 Years</u> Carried over to next meeting
	<u>Stationery Order outcome</u> The book list for the following year will be approved during the term 3 Board Meeting and will endeavour to be distributed by end of term 3.
	<u>Suggestion Box / FaceBook / Newsletter call out responses</u> All suggestions were received via Facebook as follows in order of number of likes. <ol style="list-style-type: none">1. Nature Playground for older children (37)2. After school sports clubs (23)3. More shade for kids on fun run/sports days (20)4. Buddy bench for all year (14)5. Balls/games for kids to play with at lunch time (9)6. Re-surface basketball courts (4)7. Chill out space for years 5/6 (3)8. New playground with shade sails where the concrete playground is (3)

9. Fix entry/exit to basketball courts (2)
10. Gym mats at lunch time
11. Stop sand from going into basketball courts
12. Swimming pool

The students' responses were:

- Grade ones – castle / nature play ground / magnifying glasses.
- All years said more equipment at play times
- Yr 5 and 6 – roof over tennis courts
- Another set of soccer goals
- New carpet in undercover area
- Year 2 wants boat up and running
- Year 1 – hill to roll down

All suggestions will be presented to the staff and discussed at their next meeting. Bill will bring back to the P&C what the teachers feel are most relevant and beneficial to the students.

More discussion at the next P&C meeting

CORRESPONDENCE:

WACSSO Affiliates Fees & Insurances

Senator the Hon Simon Birmingham – re commitment to deliver Gonski

REPORTS:

Principal – Bill Boylan

Presented invoice for money spent on I-pads covering the \$15,000 that the P&C donated last month.

Reminder: Open night Wednesday 21st June. Great opportunity for the Students to show you their work, please come. The School and School Board are looking at the existing website and application and how we push out information to parents and if there are other options that would suit our school. Looking for a 'one stop shop' solution. The outcome will be presented to the P&C when available.

The current focus in GPS is on gratitude. Spending time asking the students what are they grateful for. I am grateful for? Ask your kids at night what are you are grateful for – it is a good habit to get into and encourages them to think about what they have.

Treasurers Report – Bronwyn Hutchings

Bronwyn was not present at the meeting. A report has been submitted after the meeting – attached Appendix A.

This month we have donated \$15,000 to the school for i-pads.

WACSSO Affiliation fees of \$1,132 need to be approved for payment

Carried

After meeting notes:

After annual fees and insurances have been paid, canteen freezers purchased and approved shelters we will have approximately \$11,000 in the bank account. There is still disco fundraising to be added.

Fund Raising – Pippa Gale

See Report: Appendix B

Agreement was given to investigate the cost of coloured zinc for the faction carnival rather than hair chalk.

A sign-up sheet will be created for cake stall at faction carnival and the Father's day stall

Excess old stock uniforms have been collected and going to Burma as a charity donation

No feedback has been received for the call out of Gazebo donations so purchase will go ahead as approved at the last meeting. (up to \$1,000 for 3 gazebo's)

We have received a gift voucher from Target for the Quiz Night. Unfortunately, too late. But it is valid to May 2018 for \$25 so will put it in our next raffle.

Canteen – Lisa Turkovic

See Report: Appendix C

Figures are looking a little bit ahead of last year. Should look a lot better after the disco tomorrow.

Further to Canteen Subcommittee meeting (minutes distributed previously) the following need to be voted on for approval.

Relief staff – looking for approval to have one relief staff on the books for situations when a current paid worker is unable to work

Carried

Freezers – Peters are constantly threatening to take freezers as we don't sell enough of their products The cost of the freezers are:

1 with glass lid is: \$1,995, 1 chest freezer at \$590, 1 second hand freezer \$100 - Total \$2700.

Carried

Hinges need to be repaired on canteen ovens. Lisa will put a call out on Facebook to see if any handymen are available to fix for us. Lisa will do due diligence re pricing and quotes.

School Banking – Debbi Seconi

Nothing to report

Class reps

Nothing to report

ANY OTHER BUSINESS:Parent evenings by appointment

Discussion was held. It has not been required or requested to this point. Our teachers are always available to see by appointment whenever requested. It is not part of a primary school teachers EBA to perform parent teacher interviews. A parent open night is held at the middle of each year to view students work.

Timely and planned information to Admin staff – Marianne

The P&C need to get information to the admin staff in a more timely manner for the newsletter and for any information we want disseminated. As a courtesy we should send a copy of all information that is being posted on our noticeboard or around the school to the school admin. This is to keep them informed and to help them with questions posed to them.

If we have information that we know is going onto the app or the newsletter we can send it to them as early as possible with a date required for distribution. They are able to file/hold this until the correct newsletter issue or app alert date.

Year 6 Celebration

Year 6 are having a celebration on 2 December. There is a box in the front office for bookings and payments. Permission was granted for the P&C Facebook page to be used to post information for the event.

Uniform - wearing of tights for girls

Question was asked if we could re-evaluate the wearing of tights for the girls as part of the uniform. All uniform decisions are made by the School Board. Directed to email/write to the school jotting down reasons for re-evaluations. The board will discuss and formally reply with any feedback.

Lost Property

Lost property is fuller and fuller. Next meeting we will look for someone to attend to it on a regular basis.

Email Addresses/Cloud Filing – Michelle Schneeberger

For filing One Drive is considered better and more relevant than drop box allowing security settings for different access levels and committees. To have an email address such as 'secretary@tappingpandc would have a subscription cost for each email address each month. Michelle is happy to help set up our requirements – thank you Michelle. Although it sounds good and completely relevant to what we want it was decided to hold off committing to any new systems until the school has decided the systems they will use and if the P&C can hook into it.

Cupcakes:

Lisa briefly discussed the feasibility of the Canteen supplying cupcakes to classes for the parents. Bill will look into the legality of canteen supplying cupcakes and how it works at other schools.

Date of Next Meeting: Tuesday 1 August 2017 at 7:30pm

Closure: Meeting Closed at 9:05

APPENDIX A

**Tapping Primary School
P & C ASSOCIATION**



Treasurers Report

May 2017

Bank Balance 8.6.17

\$ 15,946.25

Canteen

Balance B/Forward	\$	972.25
Sales Ending April 2017	\$	15,706.59
Costs Ending April 2017	-\$	9,868.83
Wages Ending April 2017	-\$	9,430.42
LOSS	-\$	2,620.41

Fundraising

Balance B/Forward	\$	20,184.56
Paid to School for Fun Run	-\$	15,000.00
	\$	5,184.56

School Banking Commission

\$ 81.84

Tudor School Uniforms

Term 1 \$ 2,927.20

Library

Irene purchased couches and we paid the school her \$ 1270.00	\$	-
	\$	-

Appendix B

Tapping Primary School - Fundraising Report

6 June 2017

Mother's Day

The Mother's Day stall was very successful. We presold 718 gifts and another 47 in cash sales, and we made \$1712. The jewellery raffle made \$500. Thanks to everyone who helped with the stall and selling the tickets for the raffle.

Disco Wednesday 7th June

The disco will be held tomorrow (Wednesday 7th). The Sign-up Genius volunteer website has worked well again, we have filled 18/29 spots. I still need a couple of volunteers in each time slot to be supervisors so if anyone can help with that please let me know. The fundraising committee discussed the coordination of selling the "\$10 deal" tickets for entry, sausage sizzle and drink combo. We decided that it will be too hard for the fundraising committee to manage, so Lisa will run the sausage sizzle as she has done previously.

Faction Carnival Thursday 24th August

The fundraising committee would like to do coloured zincs this year instead of hair chalks, for a few reasons – mainly because once kids put their hats on the chalk can't be seen, but also it can be hard to get the colour to show up on some hair types as well as being hard to remove on some hair. We will be running a cake stall and a coffee van. The cake stall will run from 9 till just after lunch.

Father's Day Stall Thursday 31st August

Father's Day stall will be held on Thursday 31st August, or Tuesday 29th August for the Tues/Fri kindy, and a cash sales stall on Friday 1st September. We will run the same as Mother's Day stall. Sarah has placed the order for the gifts. Forms to go out at the start of term 3 and due back by 17th August.

Family Movie Night Friday 17th November

We have booked the outdoor cinema company for Friday 17th November, so keep the date free. The fundraising committee is deciding on movie choice, ticket prices, entertainment and food options.



Canteen Report

Submitted by: Lisa Turkovic

Date: 6/6/16

Report:

Financially as at 6/6/17 the Canteen is running at a loss of -\$3215.72

At the same time last year (5/6/16) we were running at a loss of -\$3380.69 so we are just ahead in comparison.

Once again, we need to keep in mind the fact that the Canteen is there to provide a service for the students & therefore my aim is to continue to keep our prices as minimal as possible. Fortunately, we have great support from our Teachers, Students & families. Because of this support, I want to make sure we provide them with the best prices & service.

I am however, doing everything in my power to increase sales as best I can. Due to the great response at the Sausage Sizzle held at our previous disco, we are going ahead with it again tomorrow night so let's hope it will be another great success.

At this stage I'm still short of volunteers for the Years 1 - 3 disco so if you know of anyone else that could lend a hand please let me know.

End of Term 2 special have been sent out & orders have already started coming in.

Points of Discussion/Voting for P&C Meeting:

See minutes from Canteen Committee meeting

List of Attachments:

2017 Term 2, Week 6 Canteen P&L Statement

2016 Term 2, Week 6 Canteen P&L Statement

The form is to be completed no later than one week prior to the scheduled P&C Meeting
P&C Secretary to send out all reports at least 3 days prior to next scheduled P&C Meeting