



DATE	Tuesday 23 May 2017	CHAIR PERSON	Will Turner
TIME	7:00 PM (opened)	MINUTE SECRETARY	Susan Mallett

ATTENDEES	Board: <i>Bill Boylan, Amanda Ferguson, Marianne Thoroughgood, Cath Taylor (P&C President), Bronwyn Hutchings, Ruth Twell, Pippa Gale.</i> Co-opted: <i>Will Turner, Helen Leithead</i> Visitors:
APOLOGIES	Absent: <i>Val Ogilvie, Katie Richards, Sarah Harris,</i>

REF	ITEM	LED BY	DISCUSSION/PROGRESS REPORT	ACTION TIMELINE
1	Welcome	Will	<ul style="list-style-type: none"> ▪ Review of minutes for the previous meeting and reference to any follow-up. 	<ul style="list-style-type: none"> ▪
2	BESM Update	Bill	<ul style="list-style-type: none"> ▪ Self-motivated learning. Bill said that it was essential that students were critical of their own work rather than rely on the judgement of others. Children needed to be given a guide for their effort then ask them rather than tell them about how they saw their effort. Questions like “Where are you on the scale?” “So why are you satisfied with a 50% effort?” may be useful. When discussing the quality of the work use questions such as “How well do you think you did?” ▪ Ensure children understand the purpose of the work /project and the need for neatness and organisation through discussion with the students such as presenting for others to read, to attract readers or share information with peers. 	<ul style="list-style-type: none"> ▪
3	School Survey Data	Bill	<ul style="list-style-type: none"> ▪ Very positive results were seen from students, staff and from the school community. 160 families responded, which is seen and a good proportion of families at the school. ▪ See attached survey results. The groups discussed several of the responses from each group and the implications for the school community. ▪ Teachers were asked to delve deeper into responses to various statements to clarify their perspectives. 	<ul style="list-style-type: none"> ▪
4	School Uniform	Marianne	<ul style="list-style-type: none"> ▪ Samples of two materials for consideration for a change to the fabric of the current school polo shirts. The pros and cons of each fabric were discussed in relation to colourfastness, durability, snagging, odour retention, finish, transparency, cost and appropriateness for all body shapes. ▪ A request was made to bring some complete shirt samples to the next Board meeting for further discussion. ▪ Also a suggestion was made to solicit views of parents. 	<ul style="list-style-type: none"> ▪ Sample shirts to be sought for next meeting

5	Budget Overview	Bill	<ul style="list-style-type: none"> ▪ The Board discussed the overview presented, looking at incoming money and expenditure. ▪ From seeing the small percentage of families paying Contributions and Charges (20%) it was suggested that the school advertise more vigorously an instalment payment plan to encourage parents to pay. ▪ The Contributions and Charges fee can be paid with the booklists each year and this year they will be sent to parents much earlier so the payment is less likely to clash with other commitments closer to Christmas. ▪ The Funding Agreement 2017 was noted by the Principal and the Chair of the School Board. The agreement will be considered as an attachment to the Delivery and Performance Agreement. 	<ul style="list-style-type: none"> ▪ Preparation of Overview for next meeting
6	Communication between School & Community	Pippa	<ul style="list-style-type: none"> ▪ Pippa brought to the meeting the issue that our school website and the app used were thought to be basic in comparison to some other schools' sites and that first impressions were not of a dynamic school. ▪ Some schools such as South Padbury used "School Bag" which linked the school's website and app together and also included communication from classes to parents was via the same media. ▪ Tapping has a website, a Community2Go app and teachers choose to use a blog, app such as "Seesaw" or emails to communicate with the parent community. ▪ It was decided to make this a focus of investigation with the view to consider upgrading our system, to streamline lines of communication with the community. ▪ This is a long term goal and may need to be budgeted for. 	<ul style="list-style-type: none"> ▪ Begin investigating systems used by other schools
7	Member Termination		<ul style="list-style-type: none"> ▪ A letter of termination will go out to Skye Riley, a member of the Board who has never attended a Board meeting. 	<ul style="list-style-type: none"> ▪ Bill to write letter
8	School Report 2016		<ul style="list-style-type: none"> ▪ This was tabled and Schools Online mentioned as the public source. 	
9	Year 1		<ul style="list-style-type: none"> ▪ Bill informed the parents that some year 1 teachers were currently doing one-on-one testing with their students last thing on a Friday afternoon prior to the reporting period while the others watched a video 	

Documents used at this meeting: Budget Overview, School Survey – Staff, Students and Parents; School report 2016.

Meeting Closed	8:31pm	Next Meeting	Tuesday 15 August Week 5 of Term 3, 2017) 7:00PM	Signed		
					Chairperson	Date