



DATE	Tuesday 28 February 2017	CHAIR PERSON	Will Turner
TIME	7:00 PM (opened)	MINUTE SECRETARY	Susan Mallett (Val Ogilvie)

ATTENDEES	Board: <i>Bill Boylan, Val Ogilvie, Katie Richards, Amanda Ferguson, Marianne Thoroughgood, Cath Taylor (P&C President), Bronwyn Hutchings, Ruth Twell, Sarah Harris, Pippa Gale.</i> Co-opted: <i>Will Turner, Helen Leithead</i> Visitors:
APOLOGIES	Absent: <i>Susan Mallett, Cath Taylor, Ruth Twell.</i>

REF	ITEM	LED BY	DISCUSSION/PROGRESS REPORT	ACTION TIMELINE
1	Welcome	Will	<ul style="list-style-type: none"> Discussion points revisited and ratified from the last meeting (Term 4, 2016). 	<ul style="list-style-type: none">
2	BESM Update	Bill	<ul style="list-style-type: none"> Self-Motivation - there will be a focus on self-evaluation across the whole school e.g. a Kindy student may be asked what they like about a painting that he/she has produced (self-reflection), a Year 6 student will go through a process of self-reflection about a project; possibly after conferring with a critical friend/peer reflection session. 	<ul style="list-style-type: none"> 2017
3	Homework Guidelines	Bill	<ul style="list-style-type: none"> *Term Guidelines replaces Policy – Department directive. Bill took the board through the Tapping Homework Guidelines (research pertaining to the pros and cons of homework was discussed at the last meeting). The pertinent point of “Drill and Kill” was made, and the value of teachers ‘hooking’ the students’ love of reading/learning was made clear. 	<ul style="list-style-type: none"> 2017 -ongoing
4	School Survey	Bill	<ul style="list-style-type: none"> A request was made for members of the school board to please push to get the parent body to engage in the survey. Sarah requested that if there was an alteration to a matter discussed at a previous board meeting i.e. that the board would have the opportunity to add some questions, that the board be emailed and advised of that decision. Bill indicated that this would happen in future. 	<ul style="list-style-type: none"> Term 1, 2017 Survey closes Friday 24th of March-app to go out
5	Business Plan	Bill	<ul style="list-style-type: none"> The 2017-2019 Tapping Primary School Business Plan was provided to all board members with the request that it was taken home and the perused. The plan will be approved at the next board meeting. Marianne suggested that if there are any points to clarify, or questions raised that the board members email Bill/Admin. 	<ul style="list-style-type: none"> Approval Term Two 2017
6	10 Year Celebration		<ul style="list-style-type: none"> Program for the Fun Run /10 year celebration picnic was presented. 	<ul style="list-style-type: none"> Term 1, 2017
7	General Business		<ul style="list-style-type: none"> . Before & After School Care-Marianne presented three possibilities. It was decided that a sub-committee will be formed. Marianne will get this rolling. . Sarah brought up the topic of responsibilities of the School Board and said according to the guidelines the board should see the book list/items in Term 3 so as to approve them. Sarah raised the point about approving and reviewing the annual budget (Marianne requested that a printout of the budget/spending be brought to each school board meeting). Bill acknowledged the above observations and said there should be no issue complying 	<ul style="list-style-type: none"> Ongoing-2017 Ongoing-2017

		<p>with appropriate requests i.e. that meet board guidelines.</p> <ul style="list-style-type: none"> ▪ . Uniform shirts. Bill will investigate with Tudor the possibility of shirts being in a new material (wicking material) and will request that Tudor provide samples for the next board meeting. ▪ Several board members brought up the concern regarding a four-wheel-drive that is parking in front of the school by crossing the footpath and parking illegally on the grass. Bill said he would investigate this. 	<ul style="list-style-type: none"> ▪ Term 1, 2017 ▪ Term 1, 2017
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Documents used at this meeting: Homework Guidelines, Business Plan - Draft

<i>Meeting Closed</i>	<i>8:17 pm</i>	Next Meeting	Tuesday 23 May (Week 5 of Term 2, 2017) 7:00PM	<i>Signed</i>		
					<i>Chairperson</i>	<i>Date</i>