



In Attendance	Marianne Thoroughgood, Bronwyn Hutchings, Tracey Omodei, Liz Barber, Ruth Twell, Pippa Gale, Kara Clarson, Simone Rhodes, Claire McCollough, Anna Armour, Bill Boylan, Lisa Turkovic, Alinta Jaworski, Michelle Schneeberger, Pamela Brown, Tanya Bideford, Russell Turkovic, Faye Cooper, Cath Taylor, Sabine Winton
Apologies	David Tritton, Amanda Ferguson, Sarah Harris, Corina Agostini, Debbi Seconi, Tasha Doulas
Confirmation of Minutes of Previous Meeting	Resolution: The Minutes of meeting of Tapping Primary School P&C Association held Tuesday 22 November 2016 to be taken as read and confirmed as a true and accurate record <p style="text-align: right;">Carried</p>
BUSINESS ARISING FROM PREVIOUS MINUTES	
<u>Crossing Update</u> We have a resolution. One car park will be removed to comply with the guidelines for 'line of sight' Wanneroo City Council have advised that this will be completed within the week and the Children's Crossing Association have advised that they have staff immediately available to work the Crossing. All being well the crossing should be fully functional by end of week commencing 5 March. Marianne will stay in touch with relevant party's until it is up and running. <p style="text-align: right;">Action: Marianne</p>	
<u>P&C Voice</u> Newsletter will be issued twice a term two weeks after each P&C Meeting. Bronwyn will put a call out for advertising and Marianne will pull it together. <p style="text-align: right;">Action: Marianne and Bronwyn</p>	
<u>Dates for School Calendar 2017</u> Dates need to be submitted to the school asap for any upcoming or known events throughout 2017 These will be presented to the Board next week. Fundraising and Secretary to meet during the week to confirm the dates. <p style="text-align: right;">Action: Pippa and Marianne</p>	
REPORTS:	
Principal – Bill Boylan Very smooth start to the year. We have 777 children in attendance this year with two new teachers – Ms Tahlia Collins and Mr Brad Robinson. Mr Lincoln Rose is a returning teacher. 10 th Anniversary Celebrations – these will be amalgamated with the Fun Run Day. Fun run will go from 9:00 to approximately 10:00am followed by The Pioneer Bush Band. This will be for the children to sing and dance with and will go for approximately 1 hour. Finishing with lunch/picnic on the oval. Each student will be given a commemorative 10 th anniversary postcard size fridge magnet and a free Mr Mac Calendar. The local Fire Brigade have been asked to attend for water hose fun if it's a hot day but this will be dependent on their availability. There is no input required on the day from the P&C on the day Bill asked if the P&C will fund the magnets and Bush Band at an approximate cost of \$1,000 Motion for P&C to fund the payment of the Bush Band and the magnets at \$1,000. Unanimously voted in favour. <p style="text-align: right;">Carried</p> A survey has been sent out from the Education Department on behalf of the School. Every staff member, every parent and every student in year 5 and 6 received a link to the survey. This needs to be completed quickly for input back to the Board. The results will be presented to the P&C	

There will be a big push this year to continue focus on excellence, prior accomplishments, self-motivation and goal setting

The school has spent an extra \$100k to structure an extra class this year so that we don't have any full classes. The School will be approaching the P&C at a future meeting to help cover this cost. This and other resource requirements for 2017 will be presented by Bill at the next meeting.

Treasurers Report – Bronwyn Hutchings

There is an error on the report handed out on the canteen figures. The 'loss' statement needs to be amended to 'profit'. This has been corrected for the attached report.

See Report: Appendix A

Fund Raising – Sarah Harris

Pippa Gale presented in Sarah's absence.

We will run a Cake Stall for the fun run. Liz Barber has agreed to organise and will put a call out for Volunteers.

Action: Liz Barber

Mother's Day stall - we need to order the gifts now, Bronwyn moved a motion to approve \$1,500 expenditure on gifts. Voted unanimously

Carried

State Election Sausage Sizzle (Saturday 11 March)– This is a big commitment by volunteers. It is a long day and we need plenty of volunteers to run it. Pippa will put a call out in the newsletter and Facebook. We will put plans in place to run it but without enough volunteers we will not go ahead.

Action: Pippa Gale

Canteen – Lisa Turkovic

See Report: Appendix B.

New volunteers have started and there has been a good response to the call out so far. Volunteers are still desperately needed for the fun run, especially cooks for the BBQ. If we cannot get enough help then we will only do the sausages for the student lunch orders. This would be a shame as with the 'Bush Band' and fun games there is a potential to raise money. Pippa will put a note out on the Class Rep page to challenge them to get a volunteer from each class.

**Action: Pippa Gale
Lisa Turkovic**

Uniform Shop – Marianne Thoroughgood

We received a commission cheque from Tudor for 2016 Term 4 sales for \$1,243.

We understand there are some problems with stock levels and sizing. Marianne asked everyone to email or message her with their issues or copies of email correspondence but had very little response. Marianne intends to call a formal meeting with Nathan, the Manager from Tudor, Bill Boylan/Susan Mallet and herself to address issues and try to get these resolved. This will be discussed further at the next meeting and a date set for the Tudor meeting shortly after that.

Action: Marianne

CORRESPONDENCE:

City of Wanneroo – Certificate of Registration – Food Business
City of Wanneroo – Childrens Crossing on St Stephens Crescent
Tudor Uniforms – Term 4 2016 Report & Cheque
Jam DJ Services – passed to Fundraising for future reference
WACSSO – State Council Election 2017

School Banking – Debbie Seconi

School Banking has started for 2017 – every Tuesday morning 8:00am to 8:20.

Class reps

Pippa is extremely happy with the response and we are up and running with only two classes not having reps at this time - Mrs Davis' kindy class and Mrs Collins Mon-Thurs class. This is a great channel of communication for everyone so it is great to get it up and running so quickly in the year.

There is a class reps Facebook page that Pippa will put reminders on for everyone to pass onto their classes if relevant. Cath acknowledged the brilliant job that Pippa has done and what a great way it is to stay connected with our parents/guardians.

ANY OTHER BUSINESS:

WACSSO Councillor

Marianne explained that the new Councillor for Joondalup East has resigned and therefore the position is now vacant. A short explanation on the role was given. Marianne has not ruled out her interest and will decide by next meeting when the nomination will need to be minuted and submitted. Anybody else who is interested please contact Marianne for the information as we would love someone from our P&C to be involved.

School Stationery

As this is not urgent Cath asked for this to be carried forward to next meeting due to time constraints.

Date of BESM Workshop – There will be a combined workshop for session one and two on Tuesday 21 March at 7pm in the Library. It will run for approximately 1 hour with the opportunity to discuss and ask questions at the end.

Sabine Winton

Made a speech about her policies as a Labour candidate for the upcoming state election. As this was not an Agenda item and the P&C is not a political forum this was deemed inappropriate and will not be minuted.

Parking

Kara brought up the continuous issues on the parking situation at the school. Cars are parking on footpaths and there is a real danger of prams and children getting hit? It will settle down again, always seems crazier at the beginning of the year but this is no excuse and it is incomprehensible that parents/guardians think it is ok to put our children in danger so they can park their car. We need to re-iterate the second wave and encourage walking to school.

There will be more trials for the kiss and drive once the Crossing Guard is in place.

Bill will get teachers to talk to kids about walking to school. Simone's father works with the Heart Foundation, she will enquire about the walking to school initiative and report back at the next meeting.

Action: Simone Rhodes

AGM 2017

Elections of Office Bearers

President	Cath Taylor nominated. Seconded Faye Cooper Unanimously voted in: Cath Taylor
Vice President	Sarah Harris nominated. Seconded Faye Cooper. Unanimously voted in: Sarah Harris
Secretary	Marianne Thoroughgood nominated Seconded Faye Cooper. Unanimously voted in: Marianne Thoroughgood
Treasurer	Bronwyn Hutchings nominated Seconded Liz Barber Unanimously voted in: Bronwyn Hutchings
Fundraising Co-ordinator:	Pippa Gale nominated Seconded: Cath Taylor Unanimously voted in: Pippa Gale

Executive Committee Members

All Office Bearers
Amanda Ferguson
Fay Cooper
Liz Barber
Ruth Twell

School Board Representative (President)

Cath Taylor

School Banking

Debbi Seconi will continue in this role

Sub Committees:

Fundraising Committee

Tasha Doulas
Sarah Harris
Tracey Omodei
Anna Armour
Tanya Bideford
Ruth Twell
Liz Barber
Michelle Schneeberger

Canteen Committee

Lisa Turkovic
Sarah Harris
Bronwyn Hutchings
Cath Taylor
Kara Clarson
Anna Armour
Faye Cooper
Marianne Thoroughgood

2017 Class Reps:

Kindy T10 Tu-Fri Ms Collins
Kindy T9 M-Th Mrs Geraghty
Kindy T9 Tu-Fri Mrs Geraghty
Kindy T11 M-Th Mrs Davis
PP LA1 Mrs Campbell
PP LA3 Mrs Linsley
PP LA4 Mrs Thieme
PP LA5 Mrs Smith
Yr1 T7 Ms Birklebach
Yr1 T8 Mrs Luca
Yr1 LA22 Mrs Hall
Yr1 LA23 Mrs Hately
Yr1/2 LA24 Mrs Seaman
Yr2 LA2 Mrs Currion
Yr2 T1 Mrs Richards
Yr2 T2 Ms Duncan
Yr2 T3 Mrs Lowndes
Yr2 T4 Mrs Deering

Pamela Brown
Alinta Jaworska
Simone Rhodes

Danielle Poppas
Ashley Britton
Tanya Bidefeld

Samantha Redmond
Kylie Haber
Tracey Omodei
Celina Haig
Pippa Gale and Fee Hall
Kylie Duffy
Claire McCulloch
David Tritton
Michelle Schneeburger
Sarah Harris

Date of Next Meeting: Tuesday 14 March 2017 at 7:30pm

Closure: Meeting Closed at 8:55pm

**Treasurers Report**

December 2016

Bank Balance 21.2.17**\$ 14,889.25****Canteen**

Balance B/Forward	\$ 338.39
Sales Ending December 2016	\$ 85,738.82
Costs Ending December 2016	-\$ 53,299.21
Wages Ending December 2016	-\$ 31,805.75
PROFIT	\$ 972.25

Fundraising

	\$ 26,652.00
Tudor School Uniforms YTD	\$ 1,607.53
Less paid to school as approved	-\$ 25,000.00
	\$ 3,259.53

Library

Held in Account after Book Fair	\$ 1,207.28
	\$ 1,207.28

APPENDIX B

Canteen Report

Tapping Primary School

P & C ASSOCIATION



Submitted by: Lisa Turkovic

Date: 20/02/2017

Report:

The Canteen ended 2016 with a profit of \$975.16
An improvement on 2015, which ended with a profit of \$491.09
(A difference of \$484.07)

After a bit of a slow start, business is picking up & I look forward to another great year. We have several new volunteers who have put their hand up to help in the Canteen. They will be starting in the next few weeks.

Notes have gone home for the Fun Run Sausage sizzle & we have already had a huge response back from Students.

Points of Discussion/Voting for P&C Meeting:

Volunteers needed for Fun Run Sausage Sizzle

List of Attachments:

P&L Statement # 60, 5/12/2016 - 15/12/2016

The form is to be completed no later than one week prior to the scheduled P&C Meeting
P&C Secretary to send out all reports at least 3 days prior to next scheduled P&C Meeting

