



DATE	Tuesday 24 May 2016	CHAIR PERSON	Will Turner
TIME	7:04 PM (opened)	MINUTE SECRETARY	Susan Mallett (Val Ogilvie as Susan absent)

ATTENDEES	Board: <i>Bill Boylan, Val Ogilvie, Katie Richards, Amanda Ferguson, Marianne Thoroughgood, Cath Taylor (P&C President), Bronwyn Hutchings, Ruth Twell, Sarah Harris, Pippa Gale</i> Co-opted: <i>Will Turner, Helen Leithead</i> Visitors: <i>Rozleigh Berrigan</i>
APOLOGIES	Absent: <i>Susan Mallett, Skye Riley</i>

REF	ITEM	LED BY	DISCUSSION/PROGRESS REPORT	ACTION TIMELINE
1	Welcome	Will	<ul style="list-style-type: none"> Will Turner opened the meeting at 7:04 PM. The previous School Board minutes were discussed with an emphasis on the process for voting (no limit on size of quorum, and motions to be passed if +50% present at the meeting agreed) 	<ul style="list-style-type: none">
2	Nature Playground	Roz	<ul style="list-style-type: none"> Roz Berrigan (Deputy Principal) gave an overview and PowerPoint presentation regarding the Nature Play Space for the Years K -2. A master plan will be drawn up by Childscapes. The students in these year groups are being consulted in regards to what makes a good natural play area and these views are being taken into consideration. The project may be over a five-year period. Pippa Gale discussed a Community grant application she has kindly put in on behalf of the school to support this venture (\$1000). 	<ul style="list-style-type: none">
3	Review of Funding Agreement	Bill	<ul style="list-style-type: none"> Bill Boylan discussed the school budget and a snapshot of how it is used to maximise teacher FTE as well as cleaners, gardeners, electricity etc. Bill asked the board to consider the best way the school can report back to them regarding spending funds and suggested that the auditor's report which is done on a biannual basis could be used. The board voted and agreed that this was an acceptable method. 	<ul style="list-style-type: none">
4	Business Plan	Bill	<ul style="list-style-type: none"> The 2015 - 2017 Tapping Business Plan was presented to the board members with request to take it away, study it and if there were any questions to take them to Bill. The Business Plan would be touched on at the next board meeting. 	<ul style="list-style-type: none"> Bill will answer any questions raised at the next Board Meeting

5	Homework	Bill	<ul style="list-style-type: none"> ▪ Bill presented the latest research on homework and its effectiveness in regards to primary school (elementary school) students. The board was advised that this information and discussion had been started with the Tapping Primary teachers and that the school was moving towards a new policy 2017. 	<ul style="list-style-type: none"> ▪
6	Raising the Profile of the School Board	All	<ul style="list-style-type: none"> ▪ Take photos at the meeting of all Board Members for new badges:-individual and group photo was taken. Will Turner raised the idea of having some P&C and School Board badges kept in the front office to be used as needed when members were conducting business within the school e.g. Mothers' Day stall. ▪ In order to raise the profile of the School Board it was decided to have a group photo in the P&C noticeboard, to have members attend award ceremonies (whilst wearing their badges) and a discussion regarding having a tab on the Tapping App which would have a link to the P&C was undertaken. Push notifications were also discussed and it was agreed upon that Bill would take this discussion to Admin and protocols for its use be formulated. 	<ul style="list-style-type: none"> ▪ Bill will discuss the requests for the App tab and push notifications at the next Board Meeting
7	General Business	All	<ul style="list-style-type: none"> ▪ Jacket Options - Marianne ran through the option of having a Tudor fleece lined jacket with the board. The board voted against including it in the School Uniform Policy. ▪ Suggested change of Term 3 SDD to Mon 22 August-Bill Boylan discussed the school's request to move the School Development Day and the reasons underlying this request. The board voted positively to shift this date. ▪ Pippa requested that Bill Boylan discuss the issue of K/PP students wearing tights and leggings to school. All agreed that the students need to adhere to the school uniform policy in this regard. 	<ul style="list-style-type: none"> ▪ New date for the SDD term 3 will be in the next newsletter

Documents used at this meeting:

- Possible Jacket Option,
- Tapping Business Plan,
- Playground information - PowerPoint
- Funding Agreement,
- Homework Research,
- Homework - PowerPoint

Meeting Closed	8:26pm	Next Meeting	Tuesday 16 August (Week 5 of Term 3, 2016) 7:00PM	Signed		
					Chairperson	Date