MINUTES
Tuesday 09 June 2015

| Attendees | Maria Szep, Cath Taylor, Bill Boylan, Sarah Harris, Marianne Thoroughgood, Marianne Hanson, Wendy Godding, Bronwyn Hutchings, Claire McCulloch, Claire Gregory, Amanda Ferguson, Sue Hickey, Lisa Turkovic, Russell Turkovic, Tasha Doulas, Carla Fisher
| Apologies | Anne Monger; Jane Greenough; Sally Brinda |

| Previous Minutes | Minutes to meeting held Tuesday 05 May 2015 confirmed | Moved: Amanda Second: Maria |

**BUSINESS ARISING**

- Keryn and Carol presented a request for the P&C to advertise them in some way. They are willing to pay for this service. This provoked discussion on different ways we could raise funding by advertising different local companies that have services relevant to the families of the school.

- Due to not having a Quorum at the previous meeting a vote for the funding that was passed at the meeting was carried out again.
  - Performing Arts $7,000 as per previous minutes – a unanimous YES vote
  - Ipads $10,000 as per previous minutes – a unanimous YES vote
  All funding has been approved and will be forwarded to the school

  Final draft of site survey was sent out to the P&C by email. All going well looking at Term 3 Holidays or Summer holidays due to safety and logistics of installing the crossing.

- Maria has drafted a letter regarding the closure of the Uniform shop. Maria and Marianne will polish it and it will be issued at the beginning of Term 3

- BESM Workshop – this is going ahead. Tuesday June 23 7-8pm. It will be an informal event.

- P&C Newsletter – we have had a few offers recently for donations for using their business. A newsletter with advertising has been referred to as an ideal option to help local businesses advertise themselves through the P&C and us able to raise some money. Bill suggested we use the paperless opportunity with the newsletter every two weeks. Other suggestions were to post it on Facebook, use the existing app and the CATRA website to get interest for the advertising.
  It was decided to form a subcommittee to decide the best way forward and the ideas would be presented at the next P&C Meeting. Members of the subcommittee are:
  Carla Fisher
  Bronwyn Hutchings
  Catherine Taylor

**CORRESPONDENCE:**

As above – final draft of Crossing Site Survey

Moved: Cath Second: Bronwyn

Newsletter Sub-committee

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**REPORTS**

**Principal – Bill Boylan**
Reports are being completed at the moment for Semester 1. Although we all receive reports it is important to get to open night – it is on Wednesday 25 June. Reports give an overview but open night lets you see your child/ren’s work and what happens daily. This night is not about talking to the teacher regarding the report or any progress it is for your child to show you their work. A week after this the reports go home. If you have any issues with the report or queries regarding your child you have the rest of the year to make an appointment with the teacher and discuss.

Joseph Banks is keen to keep strong ties with Tapping Primary School and the community. Tomorrow all the year 6’s are going on a bus to see the school. Year 5’s will be included at some point later in the year. Parent information for all years will be available, including tours of the school.

It is a natural progression for kids to go to Joseph Banks School after Tapping Primary School if they are in the catchment area. Bill is willing to help any child to register for this school if they find themselves out of the catchment area but are students at Tapping.

The applications for high school next year are due end of July.

**Uniform Shop – Marian Szep**
Tudor will be up and running for the supply of Tapping Primary School Uniform in Term 4
Hats and Faction shirts may still be available at the Uniform shop next year but everything else will be referred to and supplied by Tudor.

Prior to the changeover in a bid to clear the remaining stock all the uniform bottoms are going to be sold at $10 – except Skorts, we will sell those at cost as Tudor will buy them back from us so we won’t lose any money on these.

**Canteen – Lisa Turkovic**
An end of term special will be happening this this term. It will be advertised in the Newsletter this week and will be sent out to all the students.

Lisa is concerned that sales are down and we are not in the position we were last year in regards to profit. The main downturn seems to be in instant purchases, not lunch orders. Russell offered some of the following suggestions to help with this

- Suggestion box
- Winter menu
- Promo deal – soup (heat of the soup may be an issue)
- Canteen fundraiser / weeks raffle for free lunch
- Kids like special days
- Hot dog day or pancake day.
- Sausage sizzle
- Get student council involved more

Bill and the P&C are willing to support any options Lisa may decide to move forward with. Bill will put a spiel in the newsletter regarding the Canteen on a regular basis.

**Treasurers Report – Bronwyn Hutchings**

Bank $47,000 less $17,000 we are about to transfer to the school for ipads and performing arts.
Uniform shop profit $153
WACSSO affiliation fees and insurances have come in.
The Uniform shop needs to remain insured until it goes to Tudor. The insurance company will refund the rest of the year once everything has been shipped out.
Please everyone check the insurances – canteen and uniform shop especially so that we can make sure we are fully covered.
WACSSO will be paid at the end of the month. $1207.
Fund Raising – Sarah Harris

School disco will be on Wednesday 24 June – will be run exactly as the past. Looking for volunteers to help with each shift.

An option was put forward to use a different DJ but it was decided that we are happy with the current DJ - Paul Vicars and as the difference of cost was minimal there was no need to change.

Tickets will be on sale Monday before for $5 per person.

A note for the Father’s Day Stall will go home soon. It will run very similar to the Mothers Day stall, which was an absolute success. This time we will have it per family and they can list their children. Every gift will be $5 and you can order as many gifts as you like.

It was suggested to have gifts also for Grandpa and/or Pop but there were only two things available from the supplier with these options written on them so was not a viable option.

The Mother’s Day Stall raised $1200. Brilliant Success.

GENERAL BUSINESS:

Proposed Parking Restrictions:
Restricted parking is being put in place in Adavale because people are parking on both sides of the road. The letter has gone out in Walderbug, and other streets as well. There is not a lot the school can do about this. Marian has contacted the Local Councillor and he in turn has sent a request for some to contact him for more explanation and options. At time of the meeting no information was available. Maria will distribute this as soon as she receives anything.

Claire stated that a lot of people need to take their cars as they have babies or multiple children or are going straight to or from work and getting home first is not feasible. There is not enough parking and making these restrictions is not going to solve anything, just take the problem further afield.

Second wave works – we need to promote it.

There is a general Wanneroo email address if you want to send an email. The more people that contact them the more they will hopefully listen.

Maria believes the rangers would have been out and a lot of photos taking before this would have been happened.

Promoting the P&C
Carla asked if we had ever considered an electronic noticeboard to advertise upcoming events. Bill said it was looked into in the past and was about $22,500 and research suggests people don’t read them. Bill will check on updated pricing.

Sarah talked about P&C presence in other schools and suggested that we may not be ‘visible’ enough to parents and the community. Sarah has seen examples of schools that have photos of their year reps on a notice boards so it is easily identifiable as to who their ‘go to’ person is for any issues or suggestions. Our goal should be to make our presence clear and positive one.

Some suggestions were discussed as follow:
- A P&C noticeboard to be erected at the back of the administration building – Maria will look into the cost of this.
- P&C reps for each year – this was touched on last year but not progressed. Cath will look into the progression of this and report at next meeting.
- A P&C Pack that can be given to the kindy parents and new families. What information would we want to put into this? All need to think about this.
**Courtesy:** The P&C and Bill were informed that a year 6 Graduation Committee has been formed to organise an event for the end of the year.

**Year six school council** – Epilepsy day was not advertised enough. The school will endeavour to try and make this clearer in the future.

**MEETING CLOSE:**
Next meeting to be held on **Tuesday 4 August** 2015 at 7:30pm
Meeting Closed: 8:40pm