



DATE	Tuesday 19 August 2014	CHAIR PERSON	Bill Boylan
TIME	7:00 PM (opened)	MINUTE SECRETARY	Susan Mallett

ATTENDEES	Board: Bill Boylan, Susan Mallett, Janette Crisp, Maria Szep, Krista-Lee Swart, Colleen Linsley, Coretta Robson, Amanda Ferguson Co-opted: Will Turner, Visitors: Sarah Harris, Sandra Scriba, Marianne Thoroughgood, Katie Digney, Bronwyn Hutchings
APOLOGIES	Caroline Keenan , Helen Hall

REF	ITEM	LED BY	DISCUSSION/PROGRESS REPORT	ACTION TIMELINE
1	Welcome / New Board Members	Bill	<ul style="list-style-type: none"> ▪ The meeting was opened and members welcomed. ▪ Sitting board members acknowledged for their ongoing support of the school and participation on the School Board. Retiring members also thanked for their contribution on the inaugural Tapping Board. ▪ Newly elected members welcomed as visitors and contact details collected. 	
2	Restitution Process	Bill	<ul style="list-style-type: none"> ▪ Bill lead the discussion on “restitution vs punishment” supporting restitution as an opportunity for students to be educated and earn back the respect of the school/classroom community. ▪ This concept was treated repeatedly over time in every classroom so that students developed a clearer understanding and appreciation of the concept of restitution and created a list of the types of actions considered restitution. ▪ A 5-Point filter is to be applied to deciding on a restitution e.g. negotiated and suggested by the student and not imposed, must be hard work, be of benefit to the community etc. ▪ It is important to realise that the process of restitution takes time and effort but the benefits for the students are huge. ▪ Will added that “punishment” further marginalised students which therefore exacerbated the problems. ▪ There was a perception that some parents believed that the poorly behaved students were a greater focus in the school than those who behaved well. Bill responded by saying that the issue for the school was to work on changing the perception of parents as the school worked on behaviour education in order to minimise any impact on the education of students in classrooms. ▪ One way to address that may be to hold more parent information evenings in the coming year. 	▪

3	Business Plan Update	Bill	<p>The following are some added foci for the School Business Plan in 2015:</p> <ul style="list-style-type: none"> ▪ National Quality Standards (NQS) being used for setting goals for K-Year 2 cohort. ▪ A specialist Science teacher will be providing lessons to all classes from Years 1 to 6. ▪ Launch of the Waste Free Project ▪ Work to utilise more parent help in classrooms 	▪
4	NAPLAN	Bill	<ul style="list-style-type: none"> ▪ Bill showed the Board the triangulated NAPLAN data and described the sort of information the school was able to glean from the data to inform future planning. ▪ At the School Development Day, teachers studied the diagnostic results and formulated plans in English and in Mathematics (and in Behaviour Education and Self-Management) using the data and teacher knowledge of the student needs. 	▪
5	Authority Dependent Trial		<ul style="list-style-type: none"> ▪ 30 children across the school from Years 1 to 7 were selected to undertake an Authority Dependent Trial. ▪ Parents were contacted and only two parents declined the offer to have their children involved. ▪ Teachers worked with students to develop the concept of being either "Authority Dependent" or "Independent" and how it affected decision making when with peers and with adults. ▪ Students used the "Concept Posters" to describe their decision making and set goals for themselves. ▪ Next year consideration is being given to expanding the trial and inviting parents to suggest their children as being part of it. 	▪
6	General Business		<ul style="list-style-type: none"> ▪ Contributions and Charges for 2015 agreed to by the Board via email following the last Board meeting. (\$60/student cap) ▪ A proposal was made by Maria that Tapping library bags be made a mandatory accessory to the school uniform. The Board voted and unanimously decided in its favour. ▪ Discussion followed queries about the installation of the school fence over the school holiday break. 	

Documents used at this meeting:

- School Business Plan
- School Development Plan Review
- Early Childhood SDP
- Triangulated NAPLAN Data
- NAPLAN Results Summary
- Concept Posters

Meeting Closed	8:10pm	Next Meeting	Tuesday 3 March (Week 5 of Term 1, 2015) 7:00PM	Signed	Chairperson	Date
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